



Review Your Insurance Policy Beforehand

Fill in all your important information Below:

INSURANCE AGENT: _____

CONTACT PHONE# _____

INSURANCE COMPANY: _____

CLAIMS PHONE # _____

POLICY # _____

DEDUCTIBLE: _____

HURRICANE DEDUCTIBLE: _____

PROPERTY MANAGER: _____

MAINTENANCE MANAGER: _____

SECURITY GUARD GATE: _____

Important & Helpful Contact Phone #'s

Emergency Management

Lee County: 239-477-3600 or www.leeec.com
Collier: 239-252-8444 or www.colliergov.net/em
Charlotte: 941-833-4000 or www.charlottecountyfl.com/emergency
DeSoto: 863-993-4831 or www.co.desoto.fl.us
Glades: 863-946-6020
Hendry: 863-612-4700

Power Companies

FPL—800-468-8243
LCEC—800-599-2356
Glades Electric Co-op—800-226-4024

Hot Lines

FEMA Disaster Asst—800-621-3362 or www.fema.gov
US Small Business—800-659-2955
FEMA Fraud Hotline—866-720-5721
State of Florida Emergency 24Hr Hotline—800-342-3557
Florida Dept of Financial Services Disaster Help Line—800-227-8676
Red Cross Food & Shelter—866-438-4636 or www.redcross.org
Lee—239-278-3401
Collier—239-596-6868
Charlotte—941-629-4345
DeSoto—863-494-2348
Glades & Hendry—800-435-7669
Salvation Army Hurricane Relief—800-725-2769

Debris Removal

Lee—239-533-8000
Collier—239-252-2380
Charlotte—941-575-3600
Hendry—863-612-4700
Glades—863-946-6020
DeSoto—863-993-4831





EMERGENCY PREPARATION LISTS

Hurricane preparation includes being prepared for the impending storm before it arrives and for survival and recovery in the days immediately following the storm. Here are some tips to help you become better prepared:

Home Preparation

- ◆ Disaster Plan – Create a family disaster plan & review regularly with all members of your family, especially before a hurricane is forecasted to strike
- ◆ Pet Care – Items including food, medical records, prescriptions, leash and a carrier or cage.
- ◆ Important Documents – Documents should be kept in a waterproof bag or container and include insurance, medical, family records (Birth, Marriage, death Certificates, Wills, Deeds, Stocks & Bonds, Passports, Social Security Cards, Immunization Records and Bank information. A home inventory should also be kept including photographs of all content and stored on a computer disk.
- ◆ Emergency Phone Numbers – Contact information for relatives, insurance agent and/or company (since local agencies may also be impacted, national numbers should be kept), doctors, hospital, ambulance, police, fire, utilities, Red Cross, FEMA and an emergency water removal company.
- ◆ Protect your Property—Cover Windows with Storm Shutters or Plywood & protect all Glass doors & Skylights. Secure Garage Doors.
- ◆ Electricity—Unplug your appliances and turn off electricity (except refrigerator)
- ◆ Outdoors—Secure all outdoor objects—Including lawn furniture, tools & grills. Remove any loose debris.
- ◆ Water – 1 gallon per person daily for 3-7 days. Bedding – Blankets & Pillows Food – 3 – 7 days worth of nonperishable or canned food. (also need can opener, paper plates, and plastic utensils)
- ◆ Tools – Tarps, plastic sheets, duct tape, basic home tool kit and anything needed for minor repairs.
- ◆ Clothing – Remember, although it may be warm, you may be working and cleaning and need pants or long sleeves to protect your skin. You will also need sturdy, closed-toe, non-slip shoes.
- ◆ First Aid Kit – Including sanitizers and bandages, over the counter and prescription medications. Don't forget the needs of babies and any family member requiring special care.
- ◆ Cash – keep some cash and small bills on hand as banks and ATM's may not be open or operational.
- ◆ Extra flashlights and batteries – (a hand-cranked flashlight is also recommended.)
- ◆ Battery operated radio – (hand cranked radios are also recommended) – Listen for weather service announcements, evacuation and emergency services instructions.
- ◆ Camera and batteries – Camera will be needed to document any damage to your property.
- ◆ Grills – Have a gas or charcoal grill available for food preparation. Safely store extra natural gas containers and make sure charcoal is stored in a water-tight container. Have a supply of safety matches and/or propane lighter for igniting.
- ◆ Power – Consider purchasing a generator in case of power outages.
- ◆ Gas – Fill your vehicles ahead of time. You may also want to fill plastic gasoline-approved containers for storage.

Business Preparation

- ◆ Disaster Plan – Review your company disaster plan on a regular basis with all employees, especially before a hurricane is forecast to strike your area. Post the plan in an area where employees will have clear access. Make sure you have a plan for your organization to deal with balancing employee's personal and family needs and your need to have them report to work on a regular basis.
- ◆ Banking – Consider consulting your banker in advance to establish an emergency line of credit.
- ◆ Important Documents – Documents should be kept in a waterproof bag or container and include insurance and bank information. An inventory should also be kept including photographs of all content and stored on a computer disk.
- ◆ Business Phones – Use a programmable call forwarding system for your main lines. This will allow you to reprogram the phones to ring elsewhere in case your office is not accessible.
- ◆ Business Information – Make a hard copy of all your pertinent data and store in a water proof container off-site.
- ◆ Computers – Before securing the office back up all computer files onto a hard disk or drive and take with you. Store in a water tight container.
- ◆ Employees – Keep a current phone list of your employees and provide copies to all your staff. Establish a non-local phone number or voice mail recording system for employees to call after a disaster and report their status. Remember to update the voice mail system to include important messages for your employees and a number to call in case of an emergency.
- ◆ Extra flashlights and batteries – (a hand-cranked flashlight is also recommended.)
- ◆ Battery operated radio – (hand cranked radios are also recommended) – Listen for weather service announcements, evacuation and emergency services instructions.
- ◆ Cash – keep some cash and small bills on hand as banks and ATM's may not be open or operational.
- ◆ Emergency Phone Numbers – Contact information for relatives, insurance agent and/or company (since local agencies may also be impacted, national numbers should be kept), doctors, hospital, ambulance, police, fire, utilities, Red Cross, FEMA and an emergency water removal company.

www.FireWaterFlorida.com Call : 239-643-6430

Or Email Office@FireWaterFlorida.com

GC License# CGC1508466

